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| **The 1st Meeting of the APT Preparatory Group for WTSA-16 (WTSA16-1)** | **Document** **WTSA16-1/OUT-02** |
| 07 March 2015, Bangkok, Thailand | **07 March 2015** |

**structure for the apt preparatory group for itu World Telecommunication Standardization assembly**

**INTRODUCTION:**

This paper is prepared by the APT Secretariat to help the participants of the 1st APT Preparatory Meeting for the WTSA-16 in formulating a structure for the preparatory work.

This document proposes the following Working Groups for the APT-WTSA for the preparatory cycle of WTSA-16. Further it proposes the terms of reference for each Working Group.

This proposal is submitted to the Plenary for consideration.

**SUGGESTED STRUCTURE FOR APT PREPARATORY GROUP FOR WTSA-16:**

Following three Working Groups are proposed for the preparatory period of WTSA-16.

1. Working Group 1 (WG1): ITU-T Working Methods
2. Working Group 2 (WG2): ITU-T Work Organization
3. Working Group 3 (WG3): Standardization Related Issues

**TERMS OF REFERENCE FOR EACH WORKING GROUP:**

**WG1: ITU-T Working Methods**

WG1 considers the activities related to the Working Methods of ITU-T to be studied in TSAG. Terms of reference of WG1 includes:

* To identify the issues and consideration of the proposals related to the Working Methods of ITU-T to strengthen cooperation between ITU-T and other SDOs, and intra-ITU collaboration and coordination
* To review the proposals regarding the ITU-T Resolutions and Recommendations related to the Working Methods of ITU-T
* To consider any other items assigned by the Plenary

**WG2: ITU-T Work Organization**

WG2 considers the activities related to the organization of work of ITU-T such as the structure of ITU-T Study Groups to be studied in ITU-T Review Committee and TSAG. Terms of reference of WG2 includes:

* To consider proposals on the program and organization of the work of ITU-T consistence with ITU-T strategies and priorities
* To identify issues and considerations of the proposals related to the structure of ITU-T Study Groups
* To consider proposals related to the review the Questions for study, allocation of the Questions and the actions required for further processing
* To review the proposals regarding the ITU-T Resolutions and Recommendations related to the Working Organizations of ITU-T
* To consider any other items assigned by the Plenary

**WG3: Standardization Related Issues**

WG3 considers the standardization related issues such as Regulatory/Policy, Strategic Plan and ITU-T operation issues including the budget control other than the Working Methods and Work Organization of ITU-T. Terms of reference of WG3 includes:

* To identify issues and consider proposals on area of the strategic standardization such as international naming, numbering, addressing and identification resources, internet domain names and address, security, conformance and interoperability, WSIS, GSS (Global Standards Symposium) etc.
* To identify issue and consider proposals related to the particular need of the developing countries and bridging standardization gap
* To review the proposals regarding the ITU-T Resolutions and Recommendations related to the issues mentioned in earlier points
* To consider any other items assigned by the Plenary

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