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| APTlogogreen3 | ASIA-PACIFIC TELECOMMUNITY |  |  |
| **The 1st Meeting of the APT Preparatory Group for WTSA-16 (WTSA16-1)** | **Document** **WTSA16-1/OUT-03** |
| 07 March 2015, Bangkok, Thailand | **07 March 2015** |

WORK PLAN FOR THE APT PREPARATORY GROUP FOR WTSA-16

| **Year** | **Date/venue** | **APT activities** | **ITU activities** | **Actions** |
| --- | --- | --- | --- | --- |
| 2015 | 07 March 2015Bangkok, Thailand | 1st APT Preparatory Group Meeting for WTSA-16 **(WTSA16-1)** |  | * Election of Chairman and Vice-Chairmen
* Develop Working Method including document approval procedure
* Setup of Structure
* Appointment of Office Bearers
* Adoption of work plan
 |
| 12 – 22 May 2015Geneva, Switzerland |  | Council Meeting | Follow up the results of Council and dispatch necessary information in email reflectors |
| 29 May - 01 June 2015 |  | ITU-T Review Committee | Follow up the results and dispatch necessary information in email reflectors |
| 02 – 05 June 2015 |  | TSAG | Follow up the results and dispatch necessary information in email reflectors |
| 06 – 08 October 2015  | 2nd APT Preparatory Group Meeting for WTSA-16 **(WTSA16-2)** |  | * Review outcomes of Review Committee
* Review outcomes of TSAG
* Consideration of the input contributions from APT Administrations
* Review outcomes of the preparatory process of other regional organizations
* Develop APT Views on WTSA-16 issues
 |
| 2016 | 11 January 2016 |  | ITU-T Review Committee | Follow up the results and dispatch necessary information in email reflectors |
| 12 – 15 January 2016 |  | TSAG | Follow up the results and dispatch necessary information in email reflectors |
| April/May 2016 (4 days) | 3rd APT Preparatory Group Meeting for WTSA-16 **(WTSA16-3)** |  | * Review outcomes of Review Committee
* Review outcomes of TSAG
* Consideration of the input contributions from APT Administrations
* Review outcomes of the preparatory process of other regional organizations
* Develop Preliminary APT Common Proposals for WTSA-16
 |
| July 2016 |  | ITU-T Review Committee | Follow up the results and dispatch necessary information in email reflectors |
| July 2016 |  | TSAG | Follow up the results and dispatch necessary information in email reflectors |
| August/September 2016 (4 days) | 4th APT Preparatory Group Meeting for WTSA-16 **(WTSA16-4)** |  | * Consideration of the input contributions from APT Administrations
* Review outcomes of the preparatory process of other regional organizations
* Develop Preliminary APT Common Proposals for WTSA-16
* Develop necessary procedures and arrangements for APT coordination meetings
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