**The APT Conference Preparatory Group for WRC Training Workshop**

 *6-7 June 2014, Brisbane, Australia*

**DRAFT PROGRAM DAY 1**

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| **Date** | **08:30 - 10:30** | **10:15****–** **10:30** | **10:30-12:15** | **12:15****–** **13:45** | **13:45 -15:15** | **15:15****–****15:30** | **15:30 -17:00** |
| **Friday 6 June** | 08:30 - 09:30**Registration**09:30 -10:00**Opening Session*** Opening Address
* Welcome Address

 * Group Photograph

10:00 – 10:15**Session 1: Objectives and expected outcomes of the workshop** | COFFEE BREAK | 10:30 – 10:50**Session 2: Background and overview of APG** 10:50 – 11:10**Session 3: ITU/APT relationships and protocols**11:10 – 11:30**Session 4:** **Role of the APT**11:30 – 12:00 **Session 5: Meeting** **documentation** 12:00 – 12:15**Panel questions and answers session** | LUNCH | 13:45 – 14:25**Session 6: Domestic preparatory processes**Examples of various domestic preparation processes 14:25 – 14:40**Session 7**: **Industry engagement** * How industry seeks to be involved with APG
* Outputs industry would seek from APG
* Industry and administrations
* Industry interest

14:40 - 15:00**Session 8: Development of input contributions*** What inputs does the APG seek
* Best format for inputs
* Presentation tips for inputs

15:00 – 15:15**Panel questions and answers session** | AFTERNOON TEA | 15:30 – 15:50**Session 9: Meeting Procedures** * Role of plenary, working parties and drafting groups
* Consideration of the responsibilities of various chairman roles for the above groups

15:50 – 16:10**Session 10: Participating in drafting groups*** Structure of drafting groups
* Purpose and objectives of various inputs and outputs of drafting groups
* Appointment of drafting group chairs

16:10 – 16:30**Session 11: Engaging in discussions at APGs*** Discussion detail at various levels
* Importance of ‘offline’ negotiations outside of meetings
* Other regional groups

16:30 – 17:00**Panel questions and answers session**  |

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**DRAFT PROGRAM DAY 2**

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| **Date** | **09:00 - 10:30** | **10:30****–** **10:45** | **10:45-12:30** | **12:30****–** **14:00** | **14:00 -15:15** | **15:15****–****15:30** | **15:30 -17:00** |
| **Saturday 7 June** | 9:00-9:30: **Opening session:****Summary of day 1 and overview of day 2 activities**Presenter: ACMA09:30 – 10:30**Session 1: Case study -Drafting and preparing a contribution**Participants break into groups* Developing a contribution in small groups from the case study
 | COFFEE BREAK | 10:45 – 12:30**Session 2: Group debate and presentation to WG/DG*** Presentation of document to WG/DG
* Exercise in group conciliation and compromise
* Preparing for presentation of contribution to plenary
 | LUNCH | 14:00 – 15:15**Session 3: Group presentation** Participants come together for presentation * Under take case study based on a WRC-15 Agenda item
* Presentation of contributions
* Drafting group interaction
* Working party and plenary processes
 | AFTERNOON TEA | 15:30 – 16:30**Session 4: Overview of the third APG meeting (APG15-3) and through to** **APG15-5**16:30 – 17:00**Session 5: Q & A Panel discussion – issues raised, future directions**  |