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| **HOTEL RESERVATION & VISA SUPPORT FORM** |
| 1. **PERSONAL INFORMATION** |
| Full Name: Click here to enter text.  Administration/Organization: Click here to enter text.  Business Address: Click here to enter text.  Phone No.: Click here to enter text. Fax No: Click here to enter text.  E-mail: Click here to enter text. |
| 1. **PASSPORT INFORMATION FOR VISA (Please provide only if you need visa support)** |
| **Please attach a scanned copy of your passport. It is must be needed to get Visa Approval Letter**  Nationality: Click here to enter text. Passport No.: Click here to enter text. Date of Issue: Click here to enter text.  Expiry Date: Click here to enter text. Place of Issue: Click here to enter text. Date of Birth: Click here to enter text.  Place of Birth: Click here to enter text. Passport Type (Ordinary /Official / Diplomatic): Click here to enter text.  Place of Getting Visa (*Address of Vietnamese Embassy or Consulate in your country*): Click here to enter text. |
| 1. **HOTEL AND ROOM TYPE SELECTION** |
| 🖵 **The Nalod Da Nang Hotel** (5\*): 🖵 Single (1,700,000 VND) 🖵 Double/Twin (1,700,000 VND)    🖵  **Sekong Hotel** (4\*): 🖵 Single (850,000 VND) 🖵 Double/Twin (950,000 VND)  ***Note:***  Cancellation policy:   * No charge for Cancellation/Amendment made **by 28 March 2018** * Cancellation/Amendment **after 28 March 2018** will be charged at one night’s room and Tax * Cancellation **on Arrival date or No-show** will be charged at 50% all reserved nights and Tax |
| 1. **RESERVATION DETAIL** |
| Check In Date and Time: Click here to enter text.  Check Out Date and Time: Click here to enter text.  For twin booking, I will share with: Click here to enter text. |
| 1. **PAYMENT INFORMATION** |
| Payment Method: 🖵 Cash 🖵 Credit Card  Credit Card Brand (Visa/Master/JCB): Click here to enter text.  Credit Card number: Click here to enter text.  Expiry Date: Click here to enter text.  Name on the Card: Click here to enter text. |
| 1. **OTHERS** |
| * Accompanied by spouse: 🖵 Yes 🖵 No * Vegetarian Diet: 🖵 Yes 🖵 No * Halal Diet: 🖵 Yes 🖵 No |
| Date and Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **PLEASE RETURNED THIS FORM TO THE LOCAL SECRETARIAT BY 12 MARCH 2018**  To Ms. Nguyen Thu Huyen; Email: [huyennt@rfd.gov.vn](mailto:huyennt@rfd.gov.vn) & copy to: [huyenrfd@gmail.com](mailto:huyenrfd@gmail.com) with e-mail subject: Hotel Reservation – Full Name (For example: **Hotel Reservation -** **Roberto Carlos)**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |