**terms of reference of the working group of management committee on apt legal instruments (Wgmc)**

Approved by the 41st Session of the Management Committee
of the Asia-Pacific Telecommunity

19 – 22 November 2017, Bangkok, Thailand

**Scope of Work**

a. To consider at the request of the Management Committee issues relating to legal instruments and any other issues;

b. To provide a report to the Management Committee presenting options to address the issues including analysis of the merit of each option;

c. To recommend to the Management Committee a preferred option to address the issues,

1. **Participation**
	1. APT Members, Associate Members and Affiliate Members may participate in the work of the WGMC;
	2. Associate Members and Affiliate Members may participate as observers;
	3. Each member will bear the expenses of its delegation to the meeting,
2. **Chairmanship**
	1. The Chairman and Vice-Chairman will be appointed by the Management Committee;
	2. Each term of appointment should be 3 years;
	3. Each Chairman and Vice-Chairman may serve for two terms,
3. **Role of the APT Secretariat**
	1. Organize the WGMC Meetings;
	2. Provide draft changes to the documents and any other updates that may be required to the current practices of the Secretariat;
	3. Provide the necessary secretarial support required by the WGMC,
4. **Venue of the Meetings**
	1. The WGMC will meet at least once a year for the efficient and effective work of the group. All meetings are encouraged to be held in Bangkok;
	2. The WGMC may also work electronically.

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