



INFORMATION FOR PARTICIPANTS

ASIA-PACIFIC ICT MINISTERIAL MEETING 2019 (APT-MM 2019)

25 - 26 June 2019, Singapore

SENIOR OFFICIAL MEETING FOR THE ASIA-PACIFIC ICT MINISTERIAL MEETING 2019 (SOM 2019)

24 June 2019, Singapore

INFORMATION FOR PARTICIPANTS

The Asia-Pacific ICT Ministerial Meeting 2019 (APT-MM 2019) is scheduled to be held from 25 to 26 June 2019 at the Marina Bay Sands Expo and Convention Centre in Singapore. Prior to that, the Senior Official Meeting for the Asia-Pacific ICT Ministerial Meeting 2019 (SOM 2019) will be held on 24 June 2019 at the same venue. The meetings are organised by the Asia-Pacific Telecommunity (APT) and hosted by the Ministry of Communications and Information (MCI) of Singapore and the Infocomm Media Development Authority (IMDA) of Singapore.

1. OBJECTIVES OF THE MEETING

The objectives of the APT-MM 2019 are:

- To commemorate the 40th Anniversary of the APT and recognize the valuable role of the APT in the regional cooperation on telecommunications/ICT and in the renewed high-level commitment for continued support to further strengthen the community;
- To provide high-level policy guidelines for the region for the next five years on the development of telecommunications/ICT and the region's critical role in enabling a creative economy and socio-economic development;
- To evaluate and follow up on the developments on telecommunications/ICT in APT Member countries which contribute towards achieving the objectives of the Brunei Darussalam Statement, especially in building a smart digital economy through telecommunications/ICT;
- To provide a platform for the Ministers to have a free and open discussion on pressing topics of the industry among themselves as well as with the experts and key leaders in the industry.

2. DATE AND VENUE OF THE MEETINGS

The APT-MM 2019 will convene from 25 to 26 June 2019 at the Marina Bay Sands Expo and Convention Centre in Singapore.

The SOM 2019 will be held prior to the Ministerial Meeting on 24 June 2019 at the same venue.

3. PARTICIPATION AND REGISTRATION

All APT Members, Associate Members, Affiliate Members and International/Regional Organisations who have been invited to the APT-MM 2019 can participate in the meeting by registering online through the APT website at www.apmmm2019.com. The deadline for submission of online registration is **15 May 2019**.

Identification badges will be provided to all delegates. The badges are for recognition of delegates and to provide access to meeting venues. The badges may be collected at the registration desk outside of the Orchid Conference Room on level 4 of the Marina Bay Sands Expo and Convention Centre, according to the schedule provided in the table below.

Delegates are required to bring along their registration confirmation and identification documents for the collection of badges. Liaison Officers (LOs) will help to collect the badges for the Ministers who are attending the meeting.

Meeting	Date	Time
SOM 2019	Monday, 24 June 2019	8:00 – 9:00 hrs.
APT-MM 2019	Monday, 24 June 2019	15:00 – 17:00 hrs.
APT-MM 2019	Tuesday, 25 June 2019	8:00 – 9:30 hrs.

4. HOTEL ACCOMMODATION

Hotel stay at the Marina Bay Sands for the Ministers and Senior Officials attending the APT-MM 2019 and SOM 2019 will be arranged by Singapore.

For other delegates who need to make arrangements for accommodation, the following list of hotels is for consideration. Please contact the hotels directly for any room reservation. Please note that there will be no shuttle service between the hotels and the meeting venue.

Hotel	Room Category	Rates (without breakfast)	Estimated Travelling Time by car to Marina Bay Sands* (off-peak hours)
Marina Bay Sands www.marinabaysands.com	Deluxe	SGD419++	-
Pan Pacific Singapore www.panpacific.com/en/hotels-resorts/singapore/marina.html	Deluxe	SGD350++	5 mins
Swissotel The Stamford, Singapore www.swissotel.com/hotels/singapore-stamford	Classic	SGD309++	10 mins
Marina Mandarin www.meritushotels.com/marina-mandarin-singapore/index.html	Deluxe	SGD345++	10 mins
PARKROYAL on Beach Road www.panpacific.com/en/hotels-and-resorts/pr-beach-road.html	Superior	SGD154++	10 mins
Hotel Royal @ Queens www.royalqueens.com.sg/	Executive	SGD154++	10 mins
Park Regis Singapore www.parkregissingapore.com/	Standard	SGD154++	10 mins
Swissotel Merchant Court www.swissotel.com/hotels/singapore-merchant-court/	Premier	SGD188++	10 mins
Studio M www.millenniumhotels.com/en/singapore/studio-m-hotel	Studio Loft	SGD210++	15 mins
Hotel Jen Orchard Gateway Singapore www.hoteljen.com/singapore/orchardgateway/about/	Superior	SGD270++	20 mins

5. OPENING CEREMONY OF MINISTERIAL MEETING

The Opening Ceremony of the APT-MM 2019 will commence at 09:30 hours on Tuesday 25 June 2019 at the Orchid Conference Room which is located on level 4 of the Marina Bay Sands Expo and Convention Centre.

All delegates are advised to arrive 30 minutes before the commencement of the Opening Ceremony.

6. MEETING WEBSITE, MEETING DOCUMENTS AND CONTRIBUTION GUIDELINE

Meeting information and documents will be made available on the APT website at <https://www.appt.int>. The APT encourages all participants to bring their laptops for paperless and electronic working during the meeting. A delegates' lounge with a limited number of computers and printers will be available for use by the participants during the meeting.

7. INTERNET CONNECTION

Complimentary WiFi connection will be provided at the meeting venue.

8. BILATERAL MEETING ROOMS

Bilateral meeting rooms are available for booking from 25 – 27 June 2019. Delegates are advised to email IR@imda.gov.sg with the meeting date, time, countries involved, setup, and required equipment to book the meeting rooms. Delegates may also book the meeting rooms through their LOs. The meeting rooms are subject to availability.

9. WORKING LANGUAGE

Working language for the APT-MM 2019 and SOM 2019 is English. If the delegation will be accompanied by an interpreter, please inform the organiser beforehand so that the necessary arrangements may be made.

10. TRANSPORTATION TO AND FROM THE AIRPORT

A private vehicle will be provided for the Minister's airport transfers and for official events from 25 to 26 June 2019 (08:30-22:00 hrs), accompanied by an LO.

Airport transfers will be provided for the delegates who are on the same flight as the Minister and are staying at the Marina Bay Sands.

Delegates who require transportation to and from the Singapore Changi Airport may consider the taxi. Information on taxis in Singapore is available on <http://www.taxisingapore.com/taxi-fare/>.

11. VISA AND IMMIGRATION INFORMATION

Foreign visitors entering Singapore may be required to have a valid visa. For more information, please refer to https://www.ica.gov.sg/enteranddeparting/before/enteranddeparting_before_required and <https://www.ica.gov.sg/enteranddeparting/before/entryvisa>.

For delegates who require supporting documents for the visa application, please contact Mr. Harold Lim from IMDA at harold_lim@imda.gov.sg.

12. INSURANCE

The APT and Singapore will not bear any cost of insurance, medical expenses or any other expenses for all participants. Participants are advised to make necessary arrangements for insurance and medical coverage before their travel.

13. DRESS CODE

Formal (Business Suit) dress code is required for the meetings.

14. CONTACT INFORMATION

Local Secretariat from IMDA

Mr. Harold Lim
Email: harold_lim@imda.gov.sg
Tel: +65 6204 4961

APT Secretariat

E-mail: apt-mm@apt.int
Tel: + 66 2 573 0044
Fax: +66 2 573 7479

15. ABOUT SINGAPORE

Located in Southeast Asia, Singapore has a land area of about 710 square kilometres. At present, Singapore's population stands at about 5.5 million people, with English as the main language of instruction. There are four major races – namely Chinese, Malay, Indian and Eurasian. Each community offers a different perspective of life in Singapore in terms of culture, religion, food and language. Some of the notable areas of tourist attractions include Chinatown, Kampong Glam, and Little India.

Weather: Day temperature averages at 32°C (86°F) and night temperature averages at 24°C (75.2°F).

Time Zone: GMT + 8 hours.

Banks & Currency: Singapore Dollar (S\$) is used. Money changing services can be found at the Singapore Changi Airport as well as at most shopping centres and hotels. Automated teller machines (ATMs) are widely available, and accept most of the main credit cards such

as Visa, MasterCard and American Express. The exchange rate as at 22 March 2019 is USD1.00 = S\$ 1.35.

Electricity: The electrical sockets in Singapore supplies electricity at 220-240 volts and are compatible with type G plug (see pictures below. Universal Adaptors are not provided by the organisers/venue.

For more information on Singapore, please visit www.yoursingapore.com.
