



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/GAMC-2020/02

3 September 2020

Dear Sir/Madam,

**Subject: The 15th Session of the General Assembly and the 44th Session of
the Management Committee of the Asia-Pacific Telecommunity
3 - 10 December 2020**

I have the honor to refer to paragraph 5 of Article 8 and paragraph 7 of Article 9 of the Constitution of the Asia-Pacific Telecommunity (APT) that the General Assembly (GA) shall meet in ordinary session every three years and the Management Committee (MC) shall meet once a year.

In this connection, it is my great pleasure to inform your Administration that the 15th Session of the General Assembly of the APT (GA-15) and the 44th Session of the Management Committee of the APT (MC-44) will be held from **3 to 5 December 2020** and **7 to 10 December 2020**, respectively. Prior to the GA-15, the Preparatory Meeting for the 15th Session of the General Assembly (GA-15 Prep) will be held on **2 December 2020**. The Provisional Agendas of these meetings are attached herewith for your information.

According to the Rules of Procedure of the GA, each Member and Associate Member at the GA shall be represented by an accredited representative. For participation in the GA, representatives should be authorized by a letter of credentials signed by a competent Government authority. A representative may be accompanied to the session of the GA by alternate representatives and advisers.

According to the Rules of Procedure of the MC, each Member and Associate Member shall be represented at the MC by a nominated representative. The nomination shall be made in writing to the Secretary General by an official at an appropriate level representing a Member or an Associate Member. The representative may be accompanied to the meeting by alternate representatives and advisers.

Your Administration is therefore invited to nominate a high-level representative and alternate representatives and advisers to attend the GA-15 and the MC-44. Your Administration is also invited to participate in the GA-15 Prep.

I would be grateful if your Administration could send the letter of credentials and the letter of nomination for your representative(s) to the GA-15 and MC-44 respectively, by e-mail to aptgamc@apt.int or by fax to +662 573-7479 preferably by **23 October 2020** for making necessary arrangements.

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Registration can be done online at <http://www.apt.int/content/online-registration>. The working documents of GA-15 and MC-44 will be posted to the website in due course. Members and Associate Members that wish to submit contribution to the meetings should send the contribution(s) by email to aptgamc@apt.int.

Please note that originally the GA-15, MC-44 and GA-15 Prep are planned to be held in Japan as specified in the APT's letter Ref: APT/APT GA-15/2020/1 dated 2 March 2020 on "Election of the Secretary General and the Deputy Secretary General of the Asia-Pacific Telecommunity for the next three-year term". However, considering the current situation of the COVID-19 in this region, APT Secretariat is consulting with the President and Vice-President of the GA, Chairman and Vice-Chairmen of the MC and the host country (Japan) on the possibility to organize physical meeting of those meetings as well as other alternative means of conducting the GA-15, MC-44 and GA-15 Prep (i.e. virtual meeting). Once the consultation is finalized, I would communicate with your Administration as soon as possible.

I thank you in advance for your support and cooperation and look forward to receiving your nomination soon.

Yours sincerely,

(Original signed)

Areewan Haorangsi
Secretary General

Encls: Provisional Agendas of GA-15, MC-44 and GA-15 Prep

To: Members and Associate Members