



**ASIA-PACIFIC TELECOMMUNITY**  
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/2021/APT WTDC21-2/Inv

4 January 2021

Dear Sir/Madam,

**Subject: The 2nd Meeting of the APT Preparatory Group for WTDC-21  
24-26 February 2021, Virtual/Online Meeting**

Please refer to the 44th Session of the Management Committee of the APT (MC-44), which was held virtually from 7 to 10 December 2020. MC-44 approved APT Work Programmes and associated activities for the year 2021 including the APT Preparatory Meeting for ITU World Telecommunication Development Conference.

In this regard, I would like to inform you that APT Secretariat had consulted with the Chairman, Vice-Chairmen, and other office bearers of the APT Preparatory Group for WTDC-21. It has been decided that APT will organize the 2nd Meeting of the APT Preparatory Group for WTDC-21 (APT WTDC21-2) from 24 to 26 February 2021 as a virtual/online meeting.

APT WTDC21-2 will discuss the issues of interest to the region for the World Telecommunication Development Conference 2021 (WTDC-21) and provide input to the Regional Preparatory Meeting – Asia and the Pacific (RPM-ASP), in particular draft Regional Initiatives of Asia and the Pacific. APT WTDC21-2 is expected to conduct the following activities:

- To discuss on issues for the WTDC-21 and identification of potential topics for APT Common Proposals
- To prepare APT inputs to RPM for the Regional Initiatives
- To review of the Structure and Work Plan of the Group

In this regard, I would like to invite representative(s) from your administration/organization who are currently involved in telecommunication and ICT development to attend the APT WTDC21-2, which will be organized by APT-Zoom meeting (virtual/online). The Provisional Agenda and Information for Participants will be posted in due course on the APT website.

Registration can be done online at <https://www.appt.int/content/online-registration> preferably by **3 February 2021** for making necessary arrangements. Once the registration is accepted, APT Secretariat will inform Zoom meeting link, password and other relevant information directly to the registered participant one week prior to the meeting. Only the registered participants are entitled to join the meeting. Should further information or assistance regarding the meeting is required, please contact APT Secretariat by email [apptwtcd@appt.int](mailto:apptwtcd@appt.int). APT Secretariat will do the best to provide the necessary environment for the remote participation.

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APT members that wish to submit contribution to the event should prepare their contributions in Microsoft Word, English Version and send it to [apwtwc@apt.int](mailto:apwtwc@apt.int). The deadline to submit the contribution is **14 February 2021**.

I look forward to your good support and cooperation in ensuring a successful event.

Yours sincerely,

*(Original signed)*

Areewan Haorangi  
Secretary General

To: APT Members, Associate Members, Affiliate Members and International/ Regional Organizations