



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2022/APG23-IMAHWM/INV

21 January 2022

Dear Sir/Madam,

**Subject: The Intersessional Meeting of the Ad Hoc Group on Working Methods of the
APT Conference Preparatory Group for WRC-23 (APG23-IMAHWM)
2 - 3 March 2022, Virtual/Online Meeting**

I would like to inform you that the 3rd Meeting of the APT Conference Preparatory Group for WRC-23 (APG23-3) held virtually from 8 to 13 November 2021 has decided to organize an intersessional meeting of the Ad Hoc Group on Working Methods of APG virtually. With this regard, based on the consultation with the Chairman of Ad Hoc Group on Working Methods as well as the Chairman of APG-23, it has been decided that APT would organize the Intersessional Meeting of the Ad Hoc Group on Working Method (APG23-IMAHWM) from 2 to 3 March 2022 as a virtual/online meeting.

The objective of this intersessional meeting would be to further consider possible revisions to the APG Working Methods and to discuss in detail the issues identified above that were raised at APG23-3. The output of the meeting would be a consolidated revised working document towards the possible revision of the APG Working Methods for consideration by APG23-4. APG23-4 may then decide to submit a proposed revision to the APG Working Methods to the Management Committee of the APT for consideration at its next meeting.

In this regard, I am pleased to invite representative(s) from your administration/organization to attend APG23-IMAHWM. Please ensure that relevant experts from your administration/organization who are well familiar with the activities of APG-23 are included in your delegation. The Provisional Agenda and Information for Participants are attached herewith for your information.

Registration of delegates can be done online at <https://www.apt.int/content/online-registration>, preferably by **28 February 2022** for making necessary arrangements. Once registration is accepted, APT Secretariat will provide access information to the virtual meeting directly to the registered participants two weeks prior to the meeting. **Only duly registered participants are entitled to join the meeting.** If you need further information or assistance regarding the meeting, please contact APT Secretariat by e-mail to aptapg@apt.int.

Members, Associate Members and Affiliate that wish to submit contributions on the objectives and agenda items of APG23-IMAHWM should prepare the contribution(s) on proper document template provided by APT Secretariat and send it to aptapg@apt.int. **The deadline for submission of your contributions is 23 February 2022.**

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I would appreciate your good support and cooperation in ensuring a successful event.

Yours sincerely,

(original signed)

Masanori Kondo
Secretary General

Encls: 1) Provisional Agenda
2) Information for Participants

To: APT Members, Associate Members and Affiliate Members