



**ASIA-PACIFIC TELECOMMUNITY**  
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2022/APG23-4/INV-NF

6 May 2022

Dear Sir/Madam,

**Subject: The 4th Meeting of the APT Conference Preparatory Group for WRC-23  
15 - 20 August 2022, Bangkok, Thailand**

Please refer to the 45th Session of the Management Committee of the APT (MC-45), which was held virtually from 30 November to 3 December 2021. MC-45 approved the 4th Meeting of the APT Conference Preparatory Group for WRC-23 (APG23-4) as one of the Work Programme activities for 2022.

Based on the consultation with the Chair, the Vice-Chairs, and other office bearers of the APG-23, it was decided that APT would organize the 4th Meeting of the APG for WRC-23 (APG23-4) from 15 to 20 August 2022. I would like to inform you that APG23-4 will be held in Bangkok, Thailand with physical attendance as well as virtual/online participation through Zoom meeting platform (i.e., hybrid meeting).

The objectives of the APG23-4 are as follows:

- 1) review the results of APG23-3 and Intercessional Working Party meetings;
- 2) update APT preliminary views on WRC-23 Agenda Items based on input contributions from APT Members;
- 3) consider the progress in ITU-R Study Groups in relation to WRC-23 Agenda items, and take necessary actions as appropriate;
- 4) review the activities of other regional organisations, in particular their preliminary views/positions on WRC-23 with a view to fostering inter-regional cooperation;
- 5) review issues related to RA-23 and develop APT preliminary views, if any
- 6) contribute, if possible and where necessary, to the activities of the APT Preparatory Group for PP-22 with respect to the issues relevant to the purview of the APG; and
- 7) discuss APT preparations for the ITU Inter-regional Workshop on WRC-23 Preparations.

Following outcomes are expected from APG23-4:

- 1) Preliminary views on WRC-23 Agenda Items
- 2) Preliminary views on issues related to RA-23, if any
- 3) Contribution, if possible and where necessary, to the APT Preparatory Group for PP-22
- 4) Objectives and expected outcomes for APG23-5
- 5) Revisions to the APG work plan for the preparation of WRC-23, if any

In this regard, I am pleased to invite representative(s) from your administration/ organization to attend APG23-4. Please ensure that relevant experts from your administration/organization in the field of radiocommunication, particularly related to WRC and RA issues, are included in your delegation. I would also like to encourage participation

of concerned organizations in your country who are involved in the relevant works of WRC and RA. The Provisional Agenda is attached herewith for your information. 'Information for Participants' explaining the detailed arrangement of the meeting will be sent at later stage.

Registration of delegates can be done online at <https://www.apt.int/content/online-registration>, preferably by **1 August 2022** for making necessary arrangements. Please indicate in the registration form whether your delegate will attend in person or virtually online. APT Secretariat will provide detailed information to the registered participants accordingly prior to the meeting. **Only duly registered participants are entitled to join the meeting.** If you need further information or assistance regarding the meeting, please contact APT Secretariat by e-mail to [aptapg@apt.int](mailto:aptapg@apt.int).

For your information, APG23-4 will be preceded by the Training Course on Preparing for International Conferences ("Mock Conference") which will be held physically from 12 (Friday) to 13 (Saturday) August 2022 at the same venue. The Mock Conference aims to provide an opportunity for the young generation who are new to international conferences to understand the international decision-making process and participate actively in international meetings in the future. This year, the Mock Conference will focus on the structure and the work of APG and WRC. If you and/or your colleagues are interested in this training course, please refer to the invitation for the Mock Conference (Ref: APT/CB-4.1.3/2022/TCPIC/invitation).

Members, Associate Members, Affiliate Members and International/Regional Organizations that wish to submit contributions on the objectives and agenda items of APG23-4 should prepare the contribution(s) based on the instruction in the 'Information for submitting contributions to APG23-4' provided by APT Secretariat and send it to [aptapg@apt.int](mailto:aptapg@apt.int). **The deadline for submission of your contributions is 8 August 2022.**

I would appreciate your good support and cooperation in ensuring a successful event.

Yours sincerely,

*(Original signed)*

Masanori Kondo  
Secretary General

Encls: 1) Provisional Agenda  
2) Information for submitting contributions to APG23-4

To: APT Members, Associate Members, Affiliate Members and International/Regional Organizations