



ASIA-PACIFIC TELECOMMUNITY
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2024/WTSA24-3/INV-NF

21 February 2024

Dear Sir/Madam,

**Subject: The 3rd Meeting of the APT Preparatory Group for WTSA-24
30 April - 2 May 2024, Siem Reap, Cambodia**

I would like to inform you that the Asia-Pacific Telecommunity will organize the 3rd Meeting of the APT Preparatory Group for WTSA-24 (APT WTSA24-3) from 30 April to 2 May 2024 in Siem Reap, Cambodia with physical attendance as well as virtual/online participation through Zoom meeting (i.e. hybrid meeting). The Meeting will be hosted by Ministry of Post and Telecommunications of Cambodia (MPTC).

The objective of APT WTSA24-3 is to assist the APT members to prepare for the ITU World Telecommunication Standardization Assembly 2024 (WTSA-24) which will take place in New Delhi, India from 15 to 24 October 2024. APT WTSA24-3 will discuss the issues to be identified for WTSA-24 and develop Preliminary APT Common Proposal (PACP) on those issues based on the input contributions from the APT members.

In this regard, I am pleased to invite representative(s) from your administration/organization to attend the APT WTSA24-3. Please ensure that the office bearers of WTSA and experts from your administration are included in your delegation. APT would also like to encourage organizations in your country whose works are related to the work of WTSA to participate in the meeting. The Provisional Agenda is attached herewith for your information. 'Information for Participants' explaining the detailed arrangement of the meeting will be sent at a later stage.

For both physical and virtual/online attendance, registration should be done by **16 April 2024** online at <https://www.apr.int/content/online-registration>. Please indicate in the registration form whether your delegates will attend in person or virtually. **Only the registered participants are entitled to join the meeting.** APT Secretariat will provide detailed information to the registered participants prior to the meeting. If you need further information or assistance regarding the meeting, please contact the APT Secretariat by e-mail aprtwsa@apr.int.

APT members and International/Regional Organizations who wish to submit contribution(s) on the agenda items should prepare their contribution(s) in Microsoft Word and/or PowerPoint, English version and in proper template provided by APT Secretariat and send it to aprtwsa@apr.int. The template is available on the APT website. **The deadline for submission of contribution(s) is 20 April 2024.**

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I would appreciate your good support and active participation in ensuring a successful event.

Yours sincerely,

(Original signed)

Masanori Kondo
Secretary General

Encl: Provisional Agenda

To: APT Members (NF), Associate Members(NF), Affiliate Members and International/
Regional Organizations