

**GUIDELINES ON THE COORDINATION OF NOMINATIONS FOR
AND EXPECTATIONS OF OFFICE BEARERS TO ITU GROUPS**
Guideline 17 (MC-43, Bangkok, 2019)

These Guidelines set out the process for the coordination of nominations for office bearers from the Asia-Pacific region for ITU Council Working/Expert Groups upon request from the ITU Secretariat, and the APT's expectations of these office bearers:

1. Coordination Process

- 1.1 Upon receiving an invitation from ITU to coordinate nominations of office bearers, the Secretary General of the APT (hereinafter "Secretary General") will circulate the invitation to all APT Member Administrations and request expressions of interest for the position.
- 1.2 If more than one expression of interest is received, and more than one candidate is able to perform the role and functions associated with the position outlined in Section 2, the Secretary General will discuss the nominations with the concerned APT Member Administrations to reach consensus for one candidate to be nominated.
- 1.3 The Secretary General will inform the nomination of the office bearer's position to all APT Member Administrations in writing and provide their contact details.

2. APT's expectations of office bearers

- 2.1 The APT will not cover any costs associated with an office bearer's attendance at the ITU group meeting.
- 2.2 Office bearers should be available to participate in all meetings of the relevant ITU group.
- 2.3 If required and as appropriate, office bearers that are vice-chairs of ITU groups should facilitate the information flow between the relevant ITU group, APT Member Administrations and the Secretary General, including sharing developments of the ITU group meetings.
- 2.4 If called upon to present regional views and positions during ITU group meetings, office bearers will only deliver statements that have been agreed within the relevant work programme or in consultation with APT Member Administrations or the Secretary General as appropriate.
- 2.5 During meetings of the relevant ITU group, if office bearers make an intervention to present the views of their administration, they shall make a clear statement at the beginning of the intervention indicating that they are speaking as their country representative.