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| **The APT Preparatory Group for PP-14** | | **Document**  **PP14-4/OUT-02** | |
|  | | **21 August 2014** | |

**PRELIMINARY APT COMMON PROPOSAL: ACCESS TO ITU DOCUMENTS**

**1. INTRODUCTION**

APT members have considered Access to ITU Documentations and taking into account the result of discussions at ITU Council, approved the APT common proposals as outlined below.

**2. PROPOSAL**

**PACP/26**

**1 General information as contained in Document 59 submitted by the Secretary-General to the Plenipotentiary Conference 2014.**

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*Information made available to the general public*

*ITU has traditionally made a variety of information available to the public and continues to do so today. Information that is regularly provided to the public – for sale or for free – includes the following[[1]](#footnote-1):*

* *Press releases*
* *Speeches*
* *Statements*
* *Circulars/Circular letters[[2]](#footnote-2)*
* *General information about the organization’s activities (brochures, flyers, webpages, social media platforms)*
* *Photographs and videos of ITU events and activities*
* *Documents and information related to the history of the organization (History of ITU Portal)*
* *Publications, including:*
* *Basic texts of the organization*
* *Administrative Regulations*
* *Final Acts of ITU conferences*
* *Council Resolutions and Decisions*
* *ITU Recommendations*
* *Handbooks, guidelines, manuals, toolkits*
* *Service publications (e.g. International Frequency List, lists of radio and telegraph stations)*
* *Software and databases, especially related to management of the radio-frequency spectrum and satellite orbits as well as some ITU-T databases (e.g., International Numbering Resources)*
* *Various reports and analyses, including reports on industry and ICT trends*
* *Proceedings of workshops, seminars and colloquia*
* *ICT data, statistics and statistical interpretations*
* *Terminology lists and glossaries*
* *ITU News (formerly Journal télégraphique, 1869-1933, and Telecommunication Journal, 1934-1993)*

**2 Document Categories**

**2.1 Treaty-making conferences: Plenipotentiary, World Conference on International Telecommunication and World and Regional Radiocommunication Conferences**

2.1.1 The agendas of these conferences and all input contributions/documents from Member States, documents submitted by the Secretariat and all information documents submitted by the observers[[3]](#footnote-3) to these conferences be made available to the public without ties password.

2.1.2 All other documents produced during these conferences including temporary documents, documents produced with limited distributions, notes from chairmen of various committees, sub-committees and working groups be made available only to ITU membership through ties password

2.1.3 Output documents of these conferences, including their summary records, once agreed by the Plenary, as well as the Final Acts of these conferences, be also made available to the public without ties password.

**2.2 Non Treaty-making conference and assemblies: World Telecommunication Development Conference, World Telecommunication Standardization Assembly and Radiocommunication Assembly including the associated study groups, working parties, task groups and joint task groups**

2.2.1 All input contributions/documents and output documents including those produced during these conference and assemblies of any type except~~s~~ any DT and DL type documents be made available to the public without ties password.

**2.3 ITU Council and its working groups**

**2.3.1** The agenda and input documents including proposals from Member States, documents submitted by the Secretary General, except specific documents (Summary of annual report of the Internal Auditor, before being approved by Council: These documents should be made available to the public after their consideration and approval), be made available to the public without ties password.

2.3.2 All other documents including temporary documents, documents produced during the Council meeting with limited distributions, report of Internal Auditor and documents of Financial Nature to be made available only to ITU membership through ties password.

**2.4 Radio Regulations Board Meeting**

2.4.1 All documents of the RRB, except those produced during meeting for discussion, to be made available to the public without ties password. However, in exceptional cases, the RRB may decide that certain documents of critical nature dealing with delicate issues, be only made available to ITU membership through ties password.

**2.5 Sectors, Study Groups, Working Parties, and other groups including Task Groups, Joint Task Groups, Rapporteur Groups , Focus Group and the like**

All documents of these meetings without exception to be made available to the public without ties password.

**2.6 Circular-Letters and Circular Administrative documents[[4]](#footnote-4)**

All Circular-Letters and Circular Administrative documents of the Union without exception to be made available to the public without ties password.

**2.7 Documents which are of a classified nature**

Plenipotentiary Conference may decide that certain documents which are of a classified nature to be only made available with ties password.

**2.8 Documents and outcomes of other meetings including seminars, workshops, GSR**

These documents should also be made available to the public without ties password.

**2.9 Other Consideration relating to Information Access Policy**

Plenipotentiary Conference in considering this document may wish to instruct Secretary General to develop information access policy for ITU to encourage transparency, accountability and collaboration.

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1. Note that the question of the *right* to access information is separate from the question of the *cost* of that access. [↑](#footnote-ref-1)
2. Access to SG Circular letters is restricted to TIES users, but access to all types of Circular letters in the three Sectors is open to the public. [↑](#footnote-ref-2)
3. As defined in ITU CONVENTION [↑](#footnote-ref-3)
4. The Plenipotentiary Conference may wish to consider footnote 2 under section 1 above [↑](#footnote-ref-4)